



GOVERNANCE COMMITTEE MEETING MINUTES

Location: TRCC, 221 Newlands Road, Newlands, Wellington 6037
Date: WEDNESDAY, 19 September 2018
Time: 4:30-6:30pm
Chairperson: Kathryn Levy
Attended: Kathryn Levy, Anthony Neyland (PPTA)
Serena Lewis, Louise Green, Jo Young (NZEI)
Nanette Cormac (TEU)
Eseta Fuli (zoom), Murray Williams
Apologies: Jo Young (leave 5:30pm)

Items:

1. Introductions

2. Minutes of previous meeting (Kathryn Levy)

Resolution: For the minutes to be accepted and passed.

Moved J.Young/ seconded A.Neyland

3. NoE background and update (Murray Williams)

Update of work. 34 Networks of Expertise.

Looking at milestone reports to connect the EoI to the milestone goals.

MW visited Maths and Digital Tech NoE in Auckland. Received a strong willingness to work towards achieving the goals and link with others eg. Maths to link with CoLs; Digital NoE is keen to link with other digital networks in NZ. NoE to begin to look at Y1 to Y13. This is a hard ask for a two-year timeframe. Looking for NoE to be successful and TRCC is enhanced through it. There is significant money. It's not Murray's brief to market, but rather work with those already with the funding. There is another MoE funding round that could be an opportunity for EC and primary groups. The third round of funding will be later this year. There is a role of respective unions to promote the NoE.

4. MOE contracts (Kathryn and Anthony)

4.1 Sub group - Variation 3

The current contract is 10 courses and 600 participants. The funding has not increased since 2006. Every course we run costs \$20,000. The accountant has put the budget together for 8 courses. There are 10 courses, but the budget currently can cover 8. MoE have offered a roll over of funding are interested in looking at equity. There are possibilities to look at other ways to deliver courses. Anthony to work with Murray.

3 proposals:

1. Drop number of courses to deliver
2. 13 courses lose \$5,000 per course
3. investigate offering more courses in the regions, maybe ask MoE for more funding.

This will reduce travel costs.

TRCC historically offered travel subsidies to everyone. This had to reduce when costs increased. Probably proposal will be ready in a month for the MoE. The new Variance is funding to 2021.

TRCC will look at each PLD course with NoE case by case.

The present funding has a contingency to run at least 3 courses.

5. Financial

(Anthony)

A need for the GC is to decide what kind of reporting is needed. There may be a need to have a secondment for a person to the GC to be the financial liaison officer. To find the reporting standards.

Who sets the course budgets? These have been set on a standard template. PLD committee have always reviewed this in the past.

Course budgets- what's been complied with / not complied with

There will be 3 groups: 1. PLD, 2. NoE, 3. Overall

GC will look within the unions to find a possible financial liaison person.

Kathryn will ask accountant (Paul G) for advice.

6. Grant Thornton Audit Performance Report

(Kathryn)

GC need more time to look at report. Any amendments are to be sent to Kathryn by Wed 26 Sept. Kathryn will contact Gordon Thornton with amendments to the Governance committee members.

7. TRCC courses

(Eseta)

Two courses to run in October holidays:

- Empowering Health Education (UP, SEC) – 111 participants – Quality Hotel Parnell
- Exploring Places: Mapping Spaces (SEC)– 42 participants – Mt Albert Unitec, Auckland

ECE course to run in November:

- My Story, Your Story, The Story (ECE)– 22 participants – CQ Hotel, Wellington

8. Nominations for independent representative

GC members to go back to unions for recommendations.

9. Operational arrangements and any other business

(Kathryn)

GC need more time to look at report. Any amendments are to be sent to Kathryn by Wed 26

Next meeting

Eseta to send out doodle link to confirm if Tuesday 23 or Wednesday 24 October 2018.

6:20pm finish